

**Illinois P25 Working Group**  
**October 3<sup>rd</sup>, 2019 Meeting Minutes 9:30 A.M.**  
**Moline Police Department's Mezzanine Room**  
**Project Manager Captain Darren Hart Presiding**

Attendees: Shawn Johnson, Steve Seiver, Darren Hart, Kathy Swett, Jason Foy, Wayne Sharer, Jeff Snyder, J.D. Schulte, John Reynolds, Doug Maxeiner, Mark VanKlaveren and Jim Grafton.

**OLD BUSINESS:**

None

**NEW BUSINESS:**

1) **Approval of the Minutes from the September 5<sup>th</sup>, 2019 meeting:**

Motion made by Jeff Snyder, Seconded by Doug Maxeiner: Roll call voice vote taken, motion carried.

11- Yes and 0 No

2) **Approval of Financial Report:**

Motion made by Steve Seiver, Seconded by Doug Maxeiner: Roll call vote by municipality taken, motion carried.

6- Yes and 0 No

3) **Detailed Design Review (DDR) Update:**

A.) Darren Hart provided an update on the ongoing DDR process.

**Hillsdale/Riverdale Middle School Site-** Kathy Swett, Darren Hart and Ron Erickson met with Riverdale School District #100 Superintendent Ron Jacobs on Monday, September 30<sup>th</sup>, 2019. Discussions were productive and a copy of the lease agreement has been provided to him. We will need to work with the surveyor about the access point possibly being on the north end of the property.

**Silvis Site-** Surveying work was supposed to start this week and no significant changes are foreseen. The property access agreements are in place and the lease agreements were discussed by Kathy Swett.

**Coal Valley Site-** The property access agreement has passed via city council as of last night. This will be a precision build as they have to split two existing towers close to this site for ours to communicate with the Silvis Tower. This is not a concern for anyone involved.

**Rock Island Water Tower Site-** Kathy Swett, Darren Hart, Ron Erickson and Wayne Sharer met on Monday with R.I. Public Works officials regarding the water tower site. No issues at this point other than working out the best location for our shelter. We don't want to cause any issues for the existing users or hinder any future maintenance. We found out that the road in front of that tower is a private road, therefore working out an agreement with the homeowners association will be a requirement during construction and for future maintenance.

**Illinois City Site-** A purchase agreement is in the works and we have had a positive response from the family. Surveying work is being done on this property by Abbitt Survey and Development primarily for land descriptions to facilitate the purchase.

**B.) Detailed Design Review (DDR) Final Review-** Starts at 1p on October 7<sup>th</sup> and will continue the next morning on the 8<sup>th</sup> with a completion time of around noon. It is open to all committee members and will be a very technical discussion. We will represent Illinois' interest to make sure the RFP is met. The only change to date is the Riverdale Middle School Site. It will be held at the Scott County Communication Center.

**OTHER BUSINESS:**

A) Jeff Snyder is working on surplus equipment. Some agency fire departments are working on funding and may not have interest as they want to purchase new equipment. Darren Hart is trying to make sure they don't purchase equipment until the appropriate time. This will be an ongoing process.

B) Lease Agreements- The agreements are based off a similar agreement with the City of Moline and a current water tower agreement. This makes it a familiar template with the necessary changes being made as needed. They will be 99 year lease agreements with the county/working group and each respective site owner. We will meet with the Riverdale School Board on October 28<sup>th</sup>, 2019 to discuss the lease agreement. The Illinois City site is a purchase not a lease. Rock Island's standard lease agreement with telecom companies is being used and amended to suit both of our needs.

C) Abbitt Survey and Development- Darren Hart, Kathy Swett and Ron Erickson met with Jim Abbitt. The last meeting we voted not to exceed \$5000 for surveying work. Jim Abbitt's bid to complete the work needed was \$6725. It was broken down by site. Riverdale was \$1925, Silvis was \$1350, Coal Valley was \$1350 and Illinois City was \$2100. As we were still in discussions with Riverdale at the time so we had him remove it from the bid (we did not want to exceed our \$5000 approval limit) and approved his

bid for the others. A request was made of the group to approve the additional funding of \$1925 for the Riverdale site via an amendment. That would bring the total surveying cost to the \$6725 original quote from Jim Abbitt to do all of the site work needed.

Motion made by Doug Maxeiner, Seconded by Steve Seiver: Roll call vote by municipality taken, motion carried.

6- Yes and 0 No

D) P25 Fiber Backhaul Meeting took place this week. Steve Seiver and Darren Hart met with Scott County and the IT individuals. There have been some current issues with EDACS communication between Moline and East Moline as well as some connectivity issues with a Bettendorf site. Racom was asked to work out a solution; this led into a discussion about when we actually owned the P25 sites, what would be the network connectivity and connectivity back to Racom's Headquarters in Marshalltown, Iowa. The copper T1 connection from the Bettendorf tower (connected to Marshalltown) location will go away once the transition to P25 takes place. A permanent fiber connection between SECC and RICOM will still be needed. The QCIC board is involved in the process. SECC and RICOM equipment will actually run the P25 towers and Marshalltown will not need to be connected. Marshalltown will have a fiber optic connection to our VIDA switch to address any issues they need to take care of. Microwave is the primary point of connection and according to Racom is the most reliable. Some existing sites have fiber optic as a back-up system.

**PUBLIC COMMENT:**

No public comments were made.

**NEXT MEETING:**

The next meeting will be held on November 7<sup>th</sup>, 2019 at the Moline Police Department's Mezzanine Room at 9:30 A.M.

**ADJOURNMENT:**

Doug Maxeiner made a motion to adjourn the meeting, which was seconded by Jeff Snyder. A voice vote was taken and the motion carried for adjournment.

11 Yes and 0 No